

**East Tennessee State University  
Graduate Council  
Minutes  
February 24, 2020  
President's Conference Room  
1:15 p.m.**

**Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Randy Byington, Emily Conner, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Brian Johnston, Dr. Claudia Kozinetz, Dr. Ingrid Luffman, Dr. Lori Marks, Dr. Beatrice Owens, Dr. Tony Pittarese, Dr. Marie Tedesco, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, Dr. David Currie, Dr. Marsh Grube, Connie Grindstaff, Dr. Scott Kirkby, Dr. Sharon James McGee, Dr. Evelyn Roach, Dr. William Flora**

**Absent: Maria Costa, William Duncan, Casey Gardner, LaDonna Hutchins**

**Guests: Dr. Karin Keith, Dr. Janice Lazear, Dr. Mike Stoots, Dr. Chris Gregg, Dr. Jeff Snodgrass, Dr. Greg Ordway, Dr. Cecilia McIntosh, Dr. Katherine Hall, Dr. Donna Frazier, Dr. Michelle Freeman, Dr. Eileen Ernenwein, Tom Donahoe, Dr. Dana Harrison**

**A. Approval of the Minutes: January 27, 2020**

*Motion was made, seconded, and carried to approve the January 27, 2020 minutes*

**B. Curriculum Subcommittee – Dr. Ellis**

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Articulation and transferability of credit to other institutions

Course Proposals were reviewed to ensure that they:

Do not duplicate content of other university courses

Align graduate learning outcomes with course objectives.

Align graduate learning outcomes and course topics.

Present learning outcomes commensurate with the course level

Are proposed for the appropriate level (lower/upper/graduate)

Award the appropriate amount of credit (federal requirements)

1. BIOL - 4667/5667 - Functional Genomics and Bioinformatics, New Course;  
<https://etsu.curriculog.com/proposal:3700/form>; Cecilia McIntosh; Joe Bidwell
2. BIOL - 4677/5677 - Synthetic Biology and Bioengineering, New Course;  
<https://etsu.curriculog.com/proposal:3701/form>; Cecilia McIntosh; Joe Bidwell
3. COBH - 4467/5467 - Emerging Technologies for the Health Professions II;  
<https://etsu.curriculog.com/proposal:3874/form>; James Stoots; Deborah Slawson
4. CUIAI - 4887/5887 - Career and Technical Education Clinical Practice and Seminar,  
Propose New Course; <https://etsu.curriculog.com/proposal:3031/form>; Karin Keith
5. Revise Curriculum: Substantive – Ph.D. Biomedical Sciences (Pharmaceutical  
Sciences); <https://etsu.curriculog.com/proposal:4207/form>; Gregory Ordway
6. Revise Curriculum: Substantive - Geographic Information Systems, Graduate  
Certificate; <https://etsu.curriculog.com/proposal:3931/form>; Eileen Ernenwein; Arpita  
Nandi
  - a. GEOS - 4357/5357 - Environmental Consulting, New Course;  
<https://etsu.curriculog.com/proposal:3712/form>; Christopher Gregg; Arpita Nandi
7. Revise Curriculum: Non-Substantive - M.Acc. Accountancy;  
<https://etsu.curriculog.com/proposal:4042/form>; Michelle Freeman; Gary Burkette a.  
ACCT - 5320 - Seminar in Accounting Analytics, New Course;  
<https://etsu.curriculog.com/proposal:4041/form>; Michelle Freeman, Gary Burkette
8. MKTG - 4517/5517 - Customer Relationship Management, New Course;  
<https://etsu.curriculog.com/proposal:3646/form>; Dana Harrison; Charles Gorman
9. MKTG - 4717/5717 - Data Driven Marketing Decisions, New Course;  
<https://etsu.curriculog.com/proposal:3647/form>; Dana Harrison; Charles Gorman
10. Revise Curriculum: Substantive - MSN, Nursing (Nursing Education Concentration);  
<https://etsu.curriculog.com/proposal:3851/form>; Katherine Hall; Myra Clark
11. Revise Curriculum: Substantive - C4 Post-MSN Nursing Education;  
<https://etsu.curriculog.com/proposal:3925/form>; Katherine Hall; Myra Clark
  - a. NRSE - 5028 - Advanced Adult and Geriatric Nursing;  
<https://etsu.curriculog.com/proposal:3911/form>; Katherine Hall; Myra Clark
  - b. NRSE - 5110 - Curriculum Development and Design;  
<https://etsu.curriculog.com/proposal:3637/form>; Katherine Hall; Myra Clark
  - c. NRSE - 5111 - Instructional Strategies to Facilitate Learning in Nursing;  
<https://etsu.curriculog.com/proposal:3640/form>; Katherine Hall; Myra Clark

- d. NRSE - 5112 - Assessment and Evaluation in Nursing Education;  
<https://etsu.curriculog.com/proposal:3648/form>; Katherine Hall; Myra Clark
  - e. NRSE - 5113 - Program Evaluation and Accreditation;  
<https://etsu.curriculog.com/proposal:3649/form>; Katherine Hall; Myra Clark
  - f. NRSE - 5114 - Legal and Ethical Issues for Academic Nurse Educators;  
<https://etsu.curriculog.com/proposal:3660/form>; Katherine Hall; Myra Clark
  - g. NRSE - 5115 - Nurse Educator Clinical Specialization Practicum;  
<https://etsu.curriculog.com/proposal:3661/form>; Katherine Hall; Myra Clark
  - h. NRSE - 5120 - Synthesis: Advancing the Role of the Academic Nurse Educator; <https://etsu.curriculog.com/proposal:3663/form>; Katherine Hall; Myra Clark
  - i. NRSE - 6801 - DNP Project Identification;  
<https://etsu.curriculog.com/proposal:4013/form>; Janice Lazear; Myra Clark
  - j. NRSE - 6802 - DNP Project Development;  
<https://etsu.curriculog.com/proposal:4017/form>; Janice Lazear; Myra Clark
  - k. NRSE - 6803 - DNP Project Implementation;  
<https://etsu.curriculog.com/proposal:4020/form>; Janice Lazear; Myra Clark
  - l. NRSE - 6804 - DNP Project Evaluation and Dissemination;  
<https://etsu.curriculog.com/proposal:4008/form>; Janice Lazear; Myra Clark
12. Establish New Academic Program - Doctor of Occupational Therapy (Note: Please see the LON Attachment); <https://etsu.curriculog.com/proposal:3309/form>; Jeffrey Snodgrass
- a. RHSC - 6101 – Anatomy; <https://etsu.curriculog.com/proposal:3077/form>, Jeffrey Snodgrass
  - b. RHSC - 6102 - Pathophysiology and Conditions;  
<https://etsu.curriculog.com/proposal:3106/form>; Jeffrey Snodgrass;
  - c. RHSC - 6203 - Biomechanics and Kinesiology;  
<https://etsu.curriculog.com/proposal:3107/form>; Jeffrey Snodgrass
  - d. RHSC - 6204 – Neuroscience;  
<https://etsu.curriculog.com/proposal:3108/form>; Jeffrey Snodgrass
  - e. RHSC - 6205 - Foundations of OT I: History, Philosophy, Professionalism, and Ethics; <https://etsu.curriculog.com/proposal:3074/form>; Jeffrey Snodgrass
  - f. RHSC - 6206 - Communication Skills for Health Professionals;  
<https://etsu.curriculog.com/proposal:3111/form>; Jeffrey Snodgrass
  - g. RHSC - 6208 - Evidence Based Practice: Research Design, Methods, and Application I; <https://etsu.curriculog.com/proposal:3112/form>; Jeffrey Snodgrass
  - h. RHSC - 6308 - Human Development and Performance Throughout the Lifespan; <https://etsu.curriculog.com/proposal:3113/form>; Jeffrey Snodgrass
  - i. RHSC - 6309 - Evidence Based Practice: Research, Design, Methods, and Application II; <https://etsu.curriculog.com/proposal:3114/form>; Jeffrey Snodgrass

- j. RHSC - 6310 - Foundations of OT II: Theory and Practice;  
<https://etsu.curriculog.com/proposal:3071/form>; Jeffrey Snodgrass
- k. RHSC - 6311 - Practice Skills I- Pediatrics;  
<https://etsu.curriculog.com/proposal:3115/form>; Jeffrey Snodgrass
- l. RHSC - 6312 - Community-Based, Interprofessional Practice I;  
<https://etsu.curriculog.com/proposal:3116/form>; Jeffrey Snodgrass
- m. RHSC - 7113 - Practice Skills II – Mental Health and Psychosocial;  
<https://etsu.curriculog.com/proposal:3119/form>; Jeffrey Snodgrass
- n. RHSC - 7114 - Community-based, Interprofessional Practice II;  
<https://etsu.curriculog.com/proposal:3120/form>; Jeffrey Snodgrass
- o. RHSC - 7115 - Directed Evidence-Based Project I;  
<https://etsu.curriculog.com/proposal:3121/form>; Jeffrey Snodgrass
- p. RHSC - 7116 - Practice Skills III- Orthopedics;  
<https://etsu.curriculog.com/proposal:3122/form>; Jeffrey Snodgrass
- q. RHSC - 7118 - Practice Skills IV- Neurologic Disorders;  
<https://etsu.curriculog.com/proposal:3123/form>; Jeffrey Snodgrass
- r. RHSC - 7218 - Practice Skills V- Geriatrics;  
<https://etsu.curriculog.com/proposal:3129/form>; Jeffrey Snodgrass
- s. RHSC - 7219 - Community-based, Interprofessional Practice III;  
<https://etsu.curriculog.com/proposal:3130/form>; Jeffrey Snodgrass
- t. RHSC - 7220 - Directed Evidence-Based Project II;  
<https://etsu.curriculog.com/proposal:3131/form>; Jeffrey Snodgrass
- u. RHSC - 7221 - Rehabilitation Technology and Environmental Modifications;  
<https://etsu.curriculog.com/proposal:3132/form>; Jeffrey Snodgrass
- v. RHSC - 7222 - Administration and Leadership;  
<https://etsu.curriculog.com/proposal:3134/form>; Jeffrey Snodgrass
- w. RHSC - 7223 - Doctoral Capstone Seminar;  
<https://etsu.curriculog.com/proposal:3135/form>; Jeffrey Snodgrass
- x. RHSC - 8124 - Level II Fieldwork- A;  
<https://etsu.curriculog.com/proposal:3136/form>; Jeffrey Snodgrass
- y. RHSC - 8225 - Level II Fieldwork B;  
<https://etsu.curriculog.com/proposal:3137/form>; Jeffrey Snodgrass
- z. RHSC - 8226 - Doctoral Capstone Project I;  
<https://etsu.curriculog.com/proposal:3138/form>; Jeffrey Snodgrass
- aa. RHSC - 8328 - Doctoral Capstone Experience;  
<https://etsu.curriculog.com/proposal:3140/form> ; Jeffrey Snodgrass
- bb. RHSC - 8329 - Doctoral Capstone Project II;  
<https://etsu.curriculog.com/proposal:3139/form>; Jeffrey Snodgrass

***Motion was made, seconded, and carried to approve the curriculum Proposals***

*There were 6 proposals that did not get reviewed. These will be reviewed by email and Graduate Council will waive the approval step. Different members agreed to review these proposals. Dr. Ellis will build the agenda for these and they will need to go to Academic Counsel by March 2<sup>nd</sup>.*

**C. Consent Agenda:**

1. Revise Curriculum: Non-Substantive - Sociology M.A. Degree;  
<https://etsu.curriculog.com/proposal:4165/form>; Martha Copp; William Duncan
2. Program Policy Revision - M.Acc. Accountancy – Admission,  
<https://etsu.curriculog.com/proposal:3347/form>, Michelle Freeman; Gary Burkette
3. Revise Program Policy - MBA (Accelerated and Traditional) – Admission;  
<https://etsu.curriculog.com/proposal:4184/form>; Anthony Pittarese; Charles Gorman
4. NRSE - 5045 - Nursing Education Clinical Practicum, Revise Course:  
Substantial Modification; <https://etsu.curriculog.com/proposal:3668/form>; Katherine Hall; Myra Clark
4. NRSE - 5046 - Nursing Education and Didactic Practicum, Revise Course:  
Substantial Modification; <https://etsu.curriculog.com/proposal:3670/form>; Katherine Hall; Myra Clark

*Motion was made, seconded, and carried to approve the consent agenda proposals*

**D. Graduate Faculty Subcommittee Report, February 2020  
– Dr. Wilkins**

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
Sivarao Venkata Digavalli	Pharmaceutical Sciences	Member
Vallire D Hooper	Nursing Graduate Programs	Member
Landon Clay Shields	Allied Health Sciences	affiliate

<b>Reappointment</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>

Kathryn Greer	Educational Foundations & Special Education	Affiliate	Affiliate
Michaele Duncan Laws	Computing	Affiliate	Affiliate
Robin Marie Ledford	Social Work	Temporary	Affiliate
Reza M Mohseni	Chemistry	Temporary	Member
David Ryan	Psychology	Affiliate	Member
Abbas Gholipour Shilabin	Chemistry	Member	Member
Thomas Lee Tull	Management & Marketing	Temporary	Affiliate
Aleksey N Vasiliev	Chemistry	Member	Member
Melessia Dawn Webb	Nursing Graduate Programs	Temporary	Affiliate

Present: Wendy Doucette, Ingrid Luffman, Brittany Wilkins

Absent: Emily Brockelman Conner, Jean Hemphill, Marie Tedesco

***Motion was made, seconded, and carried to approve the faculty appointments and reappointments***

#### **E. Graduate Education Policies**

1. Transfer and/or Acceptance of Credit for Graduate Programs

***This was approved with changes.***

2. Response to Public Comments

1. Graduate Admissions Policy
2. Retention Policy

#### **F. Old Business**

***No old business***

#### **G. New Business**

*Dr. Kirkby asked for 2 – Chairs for the Research Awards Committee. One for Excellence in Teaching and one for Arts & Humanities*

#### **H. Adjournment**

*There were no further items to discuss. Meeting was adjourned at 2:50pm*